

## **Ryan Intermediate PTO**

May 18,2018

Attendees: Jennifer Stuck, Mandy Damico, Kelly King, Molly Flora, Janet Romyak, Sharon Heikka, MaryKay Pederson

Call to order 9:03 AM.

Welcome

Approval of April Minutes: Janet motion to approve, Sharon second.

President's Report:

- Book Fair: Book Fair went well. \$1860-\$1900 in sales. Last year around \$2000 in sales. Books were pulled for our library. No books were pulled this year because Misty was out on leave. She pulled 34 books at a cost of \$168.37. We could not use Scholastic dollars, so we paid for this. It came from the book fair budget. The executive board approved it by phone.
- 5<sup>th</sup> Grade Send off: The teachers suggested tie-dye of shirts. This would be way too expensive and would be way over budget. They will be having a technology and craft station, along with kick ball. Other stations will be planned. They will still have the picnic and ice cream party with root beer floats. The party is 6/11 from 11-2:45.
- Yearbooks: These will be delivered today. There are some extra in the office for \$15 each. They are first come first serve. We made \$1000 profit on yearbooks this year.
- Staff Appreciation: The gift for this month will be \$5.00 gift cards to Peachwave.  
Student Garden: Volunteers are needed for the summer to keep the garden in order. A Google sign up will be out soon.
- Board Nominations for 2018-2019 School Year:
  - President: Jen Stuck, nominated by Mandy Damico, MaryKay motion to approve, second by Sharon.
  - Vice-President: MaryKay Pederson, nominated by Mandy, Kelly motion to approve, second by Molly.
  - Secretary: Kelly King, nominated by Mandy, MaryKay motion to approve, second by Jen.
  - Treasurer: Becky Hagey, nominated by Mandy, Janet motion to approve, second by Molly. Becky was not present at the meeting but accepted her nomination via text during the meeting.

Vice President's Report: Nothing at this time.

Secretary's Report: Nothing at this time.

Treasurer's Report:

- Budget: Staff Reimbursement is due May 25.
- IRS update: The last step for the 501c3 will cost \$800. We will pull this from the Long-term account. Motion for this spending by MaryKay, second by Janet.
- Anna Dix: She has donated so much of her time to help us with this process. To thank her we will give her a \$50 gift certificate to Kitchen House. Jen will get it for her and to her. The monies will come from the leftover staff appreciation budget.

Principal's Report: Nothing at this time.

Assistant Principal's Report: Nothing at this time.

New Business:

- New Popcorn Machine: A new machine will cost about \$1200. As previously discussed the cost of service and replacement parts for the current projected 15-year-old machine (that usually are replaced by 10 years), will be well over \$500. We use the machine at Ryan Rally, Movie Night, and Popcorn Friday. It was discussed and decided to approve the purchase of a new machine, not to exceed \$2000. Motion to approve by MaryKay, second by Molly.
- Third grade field trip this year was to the Grand Rapids Museum. They never did a second trip. There is money left over in their budget. Rob is aware and will discuss with the third grade teachers. We will need to have a clear plan when budgeting for the upcoming school year.

Closing: See everyone next year. Have a great Summer!!

Meeting adjourned at 9:49.