

Socrative Quick Quiz Template

Socrative has created an Excel Quick Quiz Template to assist with creating Socrative quiz questions.

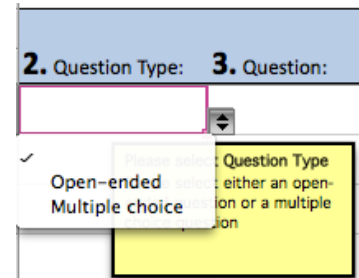
Here is how the template works:

1. Download the **Socrative Quiz Template** from the Tech Department [website](#).
2. Open the template, which is an Excel spreadsheet.

A	B	C	D	E	F	G	H	I	J	
Instructions: Please fill in the below quiz according to the 5 steps below. You may then import the quiz into your Socrative account by selecting "Quick Quiz" -> "Import Quiz" -> and selecting the relevant quiz to import.										
1. Quiz Name:		Enter the name of the quiz here								
2. Question Type:		3. Question:			4. If you selected multiple choice question enter answers below each column:			5. Optional (Choose correct answer - you can leave correct answers as needed)		
		Answer A:	Answer B:	Answer C:	Answer D:	Answer E:				

3. Enter a **Quiz Name** and enter the quiz information in the cells provided.

4. For **Question Type**, use the drop-down menu to select either Open-ended or Multiple Choice.



5. Enter the question and answer choices. Please note that for **Open-ended** questions, you will not be allowed to enter an answer.

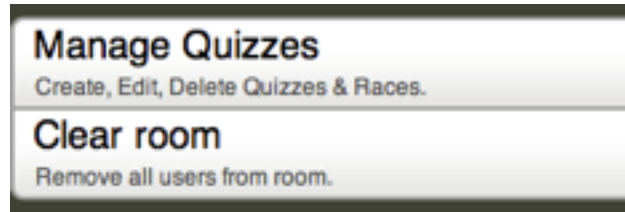
2. Question Type:	3. Question:	4. If you selected multiple choice question enter answers below each column:					5. Optional (Choose correct answer correct answers as needed)		
		Answer A:	Answer B:	Answer C:	Answer D:	Answer E:			
Multiple choice	What is Superman's real name?	Sam Hamra	Barack Obama	Clark Kent	Christopher Reeve			C	
Multiple choice	Which month has less than 30 days?	February	March	April	May			A	
Multiple choice	How many states border Missouri?	5	6	7	8			D	
Open-ended	What is your favorite book?								

Socrative

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6. Once you have entered all desired questions, save the file accordingly.

7. Next, log in to t.socrative.com and select **Manage Quizzes**.



8. Select **Import Quiz** and find the file you created.

My room number

Active users in room

Add quizzes to your account:

Create a Quiz

Import Quiz

9. Click on **Import Quiz** in the blue bar.

For the time being, importing a quiz is only possible using a PC.

Template Updated on August 15th, 2011 If you have an older version, please download a newer template to avoid errors.

Click the 'Browse' button below to choose an excel file containing a quiz to upload. If you do not have the Socrative Quiz template file, you can get it here:

[Socrative Quiz Template](#) - Microsoft Excel (2005 and later)

[Socrative Quiz Template](#) - Microsoft Excel (1997 - 2004)

Socrative is currently in private beta and free. While we'll always have a free basic version, this and other premium tools will have reasonable prices.



10. Once the quiz has imported, return to the **Main Screen** and start the quiz or begin a **Space Race**.

11. You can also share quizzes made within the **Quick Quiz Template** by simply sharing the file via email, etc.