



Community Schools

RELEASE OF SCHOOL RECORDS 2016-17

Student Enrolling: _____

Date of Birth: _____ **Current Grade:** _____

Transferring from:

_____ Previous School
_____ Address

According to the Final Regulation - Family Education Rights and Privacy Act dated June 17, 1976, it is no longer necessary to obtain written consent to release records between schools. It states that the school officials, including teachers within the educational institution and officials of other school systems in which the student may intend to enroll, may receive a student's record without a written consent for such release.

Please fax the following information to 269/548.3502 and then mail the complete CA-60 file to the above-mentioned address.

- Grades to Date
- Transcript
- Immunization Records
- Birth Certificate
- Special Education Information (IEP, PA504, or accommodation plan)
- Discipline Information

*** Please also include the student's State of Michigan UIC Number (if applicable).

Thank you for your prompt attention.

Kelly Quartermaine, Registrar, Guidance Secretary
Gull Lake High School
Guidance Number: 269/548.3512